

CVR Annual Meeting

Meeting Minutes / Secretary's Notes

Sunday, March 15<sup>th</sup>, 2015

Approximately 15 – 20 members were in attendance

Approved the minutes from the last meeting

Introduced Jim Flint as ORS Race Series Standings Manager. John Hackney who was doing it previously will continue to be the web master, keeping the CVR website current with content.

### **Treasurers Report**

John handed out the treasurer's report and discussed race proceeds versus race and club expenses. Given all our expenses, which includes donations, the club has very little left in the bank (other than the money invested in a CD). Discussion among attendees about accounting and the current process race directors follow for depositing proceeds and making donations with proceeds.

#### **New Process for Race Directors:**

- [ Complete an accounting sheet at the conclusion of each race.
- [ If the race director wants to donate proceeds to charity, deposit all race proceeds to CVR account, then request a check from John payable to the charity.

This process will allow John to easily and efficiently track race proceeds and expenses, and donations to charity. Presently it has been challenging for him to easily track it without a discussion between him and the race director. If this sheet is completed each time, and checks made out to charities, he will have all the information he needs to balance the account and track everything.

Treasurer's report approved.

### **Leaf Peepers Update**

Race went well. Keurig Green Mountain agreed to sponsor race again in 2015. The race was voted best half marathon (along with Covered Bridges) and best one of 3 best) 5K's by Vermont Sports magazine, and Granite State Race Services has agreed to do the timing again. So planning for next year is underway and the regular meetings will be starting soon.

### **Race Updates**

Races completed – NYE 5k. Sandy reported it went well. Greg reminded the group we need a new co-race director for this race, as Sandy is stepping down. Sean Murphy has agreed to direct, but looking for co-director. Contact Sean if you are interested.

A list of upcoming races, race directors and race dates was provided to the group.

### **Spring Mailing**

Donna shared with the group the variety of ways we can communicate with the public to promote our races. In the past we have done a spring mailing of a post card with race information on the card. This is in addition to the information being available on our website. The mailing is an expense to the club and Donna shared the costs associated. She posed the option of sending out an e-mail instead, which would be of no cost, however would take some time to complete the data entry of e-mail addresses. Decision was made the club will no longer do a paper mailing of a post card, but instead will do an e-mail campaign/announcement in

addition can create a post card of information for race directors who may want to print and provide at the registration table of their event.

### **Running Program / Grants**

There was a long discussion regarding what CVR can do this year for grants to local running programs. Mostly the discussion focused on the clubs ability to pay the same amount as we have in the past and to the same number of organizations. How do we choose and how much? The entire process was discussed and ideas shared for how to do this in the future, so each year we don't change the process. Some volunteered to be on a committee to continue the discussion and to better implement a standard process for grants. In the meantime attendees voted and decided on the process for this year. It was decided each organization will get a grant for \$250.00. A max of \$2500.00 can be given out. Therefore, if 10 organizations request a grant, we can do so for 10. To make it fair, the decision was the first 10 organizations which meet our criteria for grants, and come forward to request a grant, will get a \$250.00 grant from CVR.

### **Special Olympics**

CVR will donate \$400.00 to Special Olympics

### **Other Grants**

Attendees discussed other grants such as High School Cross Country or Track or both? Long discussion and final decision was to approve a total donation amount of \$1200.00, with no more than \$400.00 going to one school. CVR will accept requests for high school cross country team donations up to August 1<sup>st</sup>, and will no longer accept after that date or when the full \$1200.00 donations have been made, whichever is first.

### **Membership**

Discussed our current membership dues and learned they have been the same for many years. After a lot of discussion it was decided to raise the student cost to \$5.00 per year, raise the family cost to \$15.00 per year, and leave the individual cost at \$10.00 per year. These changes will be effective as of April 1<sup>st</sup>.

Discussed ideas on how to increase membership.

### **Race Series Scoring**

Jeff presented 2 questions:

1. Should we consider changing/clarifying the race series scoring rules?
2. Do we form a subcommittee to research whether we makes changes to race series rules?

Decision:

- [ No changes will be made for the 2015 season.
- [ We will form a committee to include Donna, Jeff, Bob, Jim Flint and John Hackney to report to the Club at August meeting on findings & recommendations.
- [ The Board will make a decision at November meeting on whether changes will be made or not.

### **Election of Officers**

1. Greg asked the floor for nominations; none were made
2. Motion to keep the entire slate of officers in place; seconded; majority (or unanimous) agreed

### **Other items for discussion**

1. John Hackney reported a hacking attack was discovered but rectified without any consequence, but some expense.
2. Greg reported we needed to purchase new accounting software. John Valentine has purchased new version of Quicken Books for \$211.
3. Fun Runs unofficially began with Scott Skinner and Chris Andresen first show.
4. Reiterated rules/practices on baby stroller, & headphone use during races; dog policy; lending out timing equipment, and that race directors need to return a minimum of \$1 per race entry for each race even for those where all proceeds are donated to charities.
5. New member, Mary Stridsberg is taking over the club clothing ordering & sales from Jeff P.

Adjourned at 8:25pm